



Embracing our Heritage, Advancing our Future

Abrazando nuestro patrimonio, avanzando en nuestro futuro

William D. Osborne, AICP, City Planner
Development Services

425 E. 10th Street • Douglas, AZ 85607 • **Permitting (520) 417-7302**
permits@douglasaz.gov • www.douglasaz.gov/286/Building-Safety

Residential Building Permit Application

Please print in black ink only.
Imprima solo en tinta negra.

Application Fee and Public Notice Fee...See Fee Schedule
Cuota de Solicitud y Cuota de Aviso Público...Ver Lista de Cuotas

Site Address/Dirección del Sitio: _____ Est. Project Value: _____

Application Name/Nombre de la Aplicación: [Office Use] **BP-R** - -

Residential Building Permit Type/Tipo de Permiso de Construcción Residencial

- | | |
|---|--|
| <input type="checkbox"/> New Construction/Nueva Construcción (RSF) | <input type="checkbox"/> Garage/Garaje (RAG) |
| <input type="checkbox"/> Addition/La Añadidura (RAD) | <input type="checkbox"/> Carport/Cochera (RACP) |
| <input type="checkbox"/> Remodel/Remodelación (RRM) | <input type="checkbox"/> Accessory Building/Edificio Accesorio (RAB) |
| <input type="checkbox"/> Mechanical-Electrical/Mecánico-Eléctrico (RME) | <input type="checkbox"/> Deck/Covered Porch/Ramada (RAP) |
| <input type="checkbox"/> Plumbing-Gas/Plomería-Gas (RPL) | <input type="checkbox"/> (ADU) Unidad de Vivienda Accesoría |
| <input type="checkbox"/> Swimming Pool/Piscina (Hot Tub/Jacuzzi) (RSW) | <input type="checkbox"/> Other/Otro |

Applicant/Solicitante 1: (required/requeridos)

Name/Nombre: _____ Phone/Teléfono: _____

Mailing Address/Dirección de Envío: _____ City/Ciudad, State/Estado, Zip/Código postal: _____

E-Mail Address: _____

Property Owner(s) (if not Applicant(s))/Dueños de la Propiedad (si no es Solicitante):

Name/Nombre: _____ Phone/Teléfono: _____

Mailing Address/Dirección de Envío: _____ City/Ciudad, State/Estado, Zip/Código postal: _____

E-Mail Address: _____

Agent/Agente (required if primary contact is different from Applicant)/obligatorio si el contacto principal no es el Solicitante):

Name/Nombre: _____ Phone/Teléfono: _____

Mailing Address/Dirección de Envío: _____ City/Ciudad, State/Estado, Zip/Código postal: _____

E-Mail Address: _____ License #/Número de Licencia: _____

OFFICE USE ONLY

Date Application Received: _____ Received by: _____

Date Application Complete: _____ Completeness Review by: _____

Routing: BUILDING PLANNING PUB WKS FIRE DEPT POLICE

Site Information for Planning & Zoning Compliance

Zoning District _____ Property Development Standards _____

Lot Area _____ Lot Width _____ Front Setback _____ Rear Setback _____ Side Setbacks _____

City Planner (designee) approval initials _____

Notice required by A.R.S. § 9-495, as amended by SB 1382
 Arizona Revised Statute § 9-495 requires in any written communication between a city or town and a person to provide the name, telephone number, and email address of the employee who is authorized and able to provide information about the communication if the communication does any of the following:
 1. Demands payment of a tax, fee, penalty, fine or assessment.
 2. Denies an application for a permit or license that is issued by the city or town; or
 3. Requests corrections, revisions or additional information or materials needed for approval of any application for a permit, license or other authorization that is issued by the city or town.
 An employee who is authorized and able to provide information about any communication that is described above shall reply within five (5) business days after the city or town receives that communication.

Residential Building Permit Provide the building areas, in square feet, below.

Existing/Existente	Proposed by this Permit Application		
	New Construction	Addition	Alteration/Remodel
1st Floor/1er piso			
2nd Floor/2 ° piso			
Garage/Garaje (Storage/Trastero)			
Covered Porch/Ramada			
Deck/Plataforma			

Total No. of Bedrooms: _____ No. of New Residential Units: _____ No. of Stories: _____

Is this residence served by sewer or an on-site septic system? Sewer Septic

Does this building have fire sprinklers throughout? Yes No

Mechanical/ Mecánico *Include all new and relocated mechanical equipment and gas piping for project. Equipment not listed will not be included on permit. Separate permit and fees will be required.*

Quantity/Cantidad	Description/Descripción	CFM	Max. Output BTU/h	% Efficiency
	50-99 CFM Fans			
	100 or > CFM Fans			
	Furnace			
	Fireplace			
	Gas Line Test/Inspect			
	Gas Water Heater			
	Air Conditioner			
	Heat Pump			
	Gas Dryer			
	Gas Range			
	Gas Piping Outlets		Valuation Mechanical	

Electrical/Eléctrico *Indicate the number of each new and relocated fixture type in the space provided.*

	Panel Upgrade		PV Array (kW)		Outdoor Lighting	
	100A 200A		Ground Roof		Wattage	
	300A 400A		# of Modules/Panels		Lumens	Shielded Y/N
	Wiring Upgrade		Ht. if Ground Mt.		Other Work:	
	Circuit Upgrade		N E W S			
	New Outlet				Valuation Electric	

Plumbing/Plomería *Indicate the number of each new and relocated fixture type in the space provided.*

	Bathtub		Hose Bibb		Electric Water Heater
	Bathtub/Shower		Kitchen Sink		Water Service
	Clotheswasher		Laundry Sink		Water Softener
	Dishwasher		Service Sink		Other
	Floor Drain		Shower		Repair
	Hand Sink		Toilet		Valuation Plumbing

Applicant: Owner Owner's Agent Contractor Contractor's Agent

CERTIFICATION OF COMPLIANCE

I certify that I have read this application and declare under penalty of perjury that the information contained herein is correct and complete. I agree to comply with all city and county ordinances and state laws relating to building construction and hereby authorize representatives of this city to enter upon the above mentioned property for inspection purposes. I am either the owner of the property described on this permit application, the Arizona State registered contractor responsible for the work, or I represent the owner or contractor as signified above and am acting with the owner's/contractors full knowledge or consent.

Print Name of Applicant

Applicant's Signature and Date



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Residential Building Permit Application Checklist/

Lista de Verificación de Solicitud de Permiso de Construcción Residencial

All plans must be completed and clearly legible. Note on plans whether an item is existing or proposed.

Todos los planos deben estar completos y claramente legibles. Anote en los planes si un artículo existe o se propone.

Site Address/Dirección del Sitio : The address or parcel number where work will be done/La dirección o número de parcela donde se realizará el trabajo.

Est. Project Value/Valor Estimado del Proyecto : Usually the cost of construction materials and labor/Por lo general, el costo de los materiales de construcción y mano de obra.

REQUIRED FOR ALL RESIDENTIAL BUILDING PERMIT APPLICATIONS/

REQUERIDO PARA TODAS LAS SOLICITUDES DE PERMISO DE EDIFICIO RESIDENCIAL :

SITE PLAN Details/PLAN DE SITIO Detalles

- 1. Site Address, Legal Description, and Parcel Number/Dirección del Sitio, Descripción Legal y Número de Parcela.
- 2. North Arrow/Flecha Norte.
- 3. Engineering Scale at 1 in. = 10 ft. or 20 ft./Escala de Ingeniería a 1 pulg. = 10 pies o 20 pies.
- 4. All property lines with dimensions in U.S. feet and inches/Todas las líneas de propiedad con dimensiones en pies y pulgadas estadounidenses .
- 5. Show locations, uses, and dimensions of all proposed and existing structures on site, including distances from property lines and other buildings/Mostrar ubicaciones, usos y dimensiones de todas las estructuras propuestas y existentes en el sitio, incluidas las distancias desde los límites de la propiedad y otros edificios .
- 6. Location of all easements for access and utilities, if applicable/Ubicación de todas las servidumbres de acceso y servicios públicos, si corresponde .
- 7. Name(s) of any street(s) adjoining the project site/Nombre(s) de cualquier calle(s) contigua(s) al sitio del proyecto .
- 8. Existing and proposed driveway, curbing and sidewalk with surface materials noted/Calzada existente y propuesta, bordillo y acera con materiales de superficie anotados .
- 9. Location, height, and material of walls and fences/Ubicación, altura y material de muros y cercas .

CONSTRUCTION PLAN Details/PLAN de CONSTRUCCIÓN Detalles

- 1. **Floor Plan** showing dimensions of the exterior and interior features (rooms, windows, doors, fixtures) of the proposed structure(s) to be permitted/**Plano de Planta** que muestre las dimensiones del exterior y el interior (habitaciones, ventanas, puertas, accesorios) de la(s) estructura(s) propuesta(s) que se permitirá(n) .

CONSTRUCTION PLAN Details (continued)/PLAN de CONSTRUCCIÓN Detalles (continuado)

- 2. **Foundation-Plumbing Plan** showing dimensions of foundation, walls, and locations of water and wastewater lines, with construction notes/**Plano de Cimientos y Plomería** que muestra las dimensiones de los cimientos, las paredes y las ubicaciones de las líneas de agua y aguas residuales, con notas de construcción .
- 3. **Roof Plan** showing location and dimension of rafters, fascia, flyrafters, and truss(es), in plan view and elevation showing pitch/**Plano del Techo** que muestra la ubicación y la dimensión de las vigas, la imposta, las vigas flotantes y la(s) armadura(s), en la vista en planta y el alzado que muestra la pendiente .
- 4. **Elevations Plan** showing dimensions of the proposed structure exterior elements from each direction, with materials of each surface/**Plano de Elevaciones** que muestra las dimensiones de los elementos exteriores de la estructura propuesta desde cada dirección, con los materiales de cada superficie .
- 5. **Section Details** (in vertical) showing foundation and footing, wall and attic insulation/**Detalles de la Sección** (en vertical) que muestran los cimientos y los cimientos, la pared y el aislamiento del ático .
- 6. **Electrical-Mechanical Plan** showing locations of electrical outlets by type with voltages, lights/fans by types, heating-cooling system controls, and security and smoke alarm systems/**Plano Eléctrico-Mecánico** que muestra la ubicación de los enchufes eléctricos por tipo con voltajes, luces/ventiladores por tipos, controles del sistema de calefacción y refrigeración y sistemas de alarma de seguridad y humo .



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Contractor Affidavit*

Declaración Jurada del Contratista*

REQUIRED FOR ALL PERMIT APPLICATIONS/

REQUERIDO PARA TODAS LAS SOLICITUDES DE PERMISO :

**I am an actively licensed contractor with the State of Arizona Registrar of Contractors (ROC).
Soy un contratista con licencia activa del Registro de Contratistas del Estado de Arizona (ROC)**

Name/ Nombre			
Name of Business/ Nombre del Negocio			
ROC License Number / Número de Licencia del Registrador de Contratistas			
License Class(es)/ Clase(s) de Licencia			
Signature / Firma			
Title/Título			

EXEMPTIONS FROM LICENSING/ EXENCIONES DE LICENCIAS*

A.R.S. §32-1121A.5 I am the owner/builder and resident occupant, and will not sell nor rent for at least one year after project completion.
Soy el propietario/constructor y ocupante residente, y no venderé ni alquilaré durante al menos un año después de la finalización del proyecto.

Owners of property who improve such property or who build or improve structures or appurtenances on such property and who do the work themselves, with their own employees or with duly licensed contractors, if the structure, group of structures or appurtenances, including the improvements thereto, are intended for occupancy solely by the owner and are not intended for occupancy by members of the public as the owner's employees or business visitors and the structures or appurtenances are not intended for sale or for rent. In all actions brought under this chapter, except an action against an owner-occupant as defined in section 33-1002, proof of the sale or rent or the offering for sale or rent of any such structure by the owner-builder within one year after completion or issuance of a certificate of occupancy is prima facie evidence that such project was undertaken for the purpose of sale or rent. For the purposes of this paragraph, "sale" or "rent" includes any arrangement by which the owner receives compensation in money, provisions, chattels or labor from the occupancy or the transfer of the property or the structures on the property.

Signature / Firma

Date/ Fecha

**EXEMPTIONS FROM LICENSING continued/
EXENCIONES DE LICENCIA continuación***

A.R.S. §32-1121A.6

I am the owner/developer, and am not licensed myself, but will be working with the licensed contractors listed below.
Soy el propietario/desarrollador y no tengo licencia, pero trabajaré con los contratistas autorizados que se enumeran a continuación.

Owners of property who are acting as developers and who build structures or appurtenances to structures on their property for the purpose of sale or rent and who contract for such a project with a general contractor licensed pursuant to this chapter and owners of property who are acting as developers, who improve structures or appurtenances to structures on their property for the purpose of sale or rent and who contract for such a project with a general contractor or specialty contractors licensed pursuant to this chapter. To qualify for the exemption under this paragraph, the licensed contractors' names and license numbers must be included in all sales documents.

**Per A.R.S. §32-1121A.6, I will be using the following licensed contractors on this project:
Por A.R.S. §32-1121A.6, usaré los siguientes contratistas autorizados en este proyecto:**

**General Contractor/
Contratista General**

ROC License Number/ Número de Licencia del Registrador de Contratistas

License Class(es)/ Clase(s) de Licencia

**Mechanical Contractor/
Contratista Mecánico**

ROC License Number/ Número de Licencia del Registrador de Contratistas

License Class(es)/ Clase(s) de Licencia

**Electrical Contractor/
Contratista Eléctrico**

ROC License Number/ Número de Licencia del Registrador de Contratistas

License Class(es)/ Clase(s) de Licencia

**Plumbing Contractor/
Contratista de Plomería**

ROC License Number/ Número de Licencia del Registrador de Contratistas

License Class(es)/ Clase(s) de Licencia

Signature / Firma

Date/ Fecha

*Falsification of information on this document for the purpose of evading State of Arizona licensing laws is a Class II misdemeanor pursuant to A.R.S. §13-2704

*La falsificación de información en este documento con el fin de evadir las leyes de licencias del Estado de Arizona es un delito menor de Clase II de conformidad con A.R.S. §13-2704