

Council Member Lindemann asked if vandalism window breaks in an old building and if any of the parts cannot be found would it be a problem when different parts are used to fix it.

Mr. Osborne answered the design guidelines may include guidelines about it.

Mayor Huish asked if building permits are only acquired if they are needed and, if work does not require a building permit there is no need for one.

Mr. Osborne agreed, them needing a building permit is what would trigger the requirement for design review.

Mr. Osborne continued with presentation.

Council Member Baldenegro asked for an example of an overlay.

Mr. Osborne answered the innovative community overlays are intended to encourage infield development or redevelopment of properties.

Mr. Osborne continued with presentation.

Council Member Lindemann stated he wanted to make sure that the homeowner with a small project is not going to be burdened with any undue bureaucracy or fees.

Council Member Lindemann asked if there is an impact fee.

Mr. Osborne answered yes.

Mr. Osborne continued with presentation.

Mayor Huish stated for the record that Mr. Osborne had presented on item 4B.

B. INFORMATION/DISCUSSION regarding the **ADOPTION** of the “**2023 AMENDMENTS to Title 15**” to amend certain provisions of Chapter 15.08 of the Douglas Municipal Code relating to building permits and inspection.

Council Member Shelton asked if a small store was built on a property, do they have to report it and how is it handled.

Mr. Osborne answered permits are generated for any structure that is going to be placed or built on a property and exemptions may be provided on certain fees with consideration of administrative costs and also have records an what is being proposed is consistent with the zoning code.

Mr. Osborne continued with presentation.

Council Member Lindemann thanked Mr. Osborne for going over through all the items.

5. ADJOURNMENT.

Motion by Council Member Lindemann, second by Council Member Shelton to adjourn the meeting at 6:08 p.m.



Prepared by: Cynthia Acuña Robles, Deputy City Clerk

**MAYOR AND COUNCIL PUBLIC MEETING NOTICE
SPECIAL MEETING - MAY 24, 2023 AT 5:30 PM**



MINUTES

The City of Douglas Mayor and Council met in a Special Meeting on Wednesday, May 24, 2023, at 5:30 p.m., at City Hall Council Chamber, 425 10th Street. The Honorable Mayor Huish called the meeting to order.

- 1. **CALL TO ORDER. 5:30 p.m.**
- 2. **ROLL CALL.**

	PRESENT	ABSENT
MAYOR, DONALD C. HUIH	X	
MAYOR PRO TEMPORE, MARGARET MORALES		X (excused)
COUNCILMEMBER, MITCH LINDEMANN	X	
COUNCILMEMBER, DANYA ACOSTA		X (excused)
COUNCILMEMBER, RAY SHELTON	X	
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, JOSE GRIJALVA	X	
CITY MANAGER, ANA URQUIJO		X (excused)
CITY ATTORNEY, DENIS FITZGIBBONS	X	
CITY TREASURER, LUIS PEDROZA	X	
CITY CLERK, ALMA ANDRADE	X	

3. PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEMS NOT ON THE AGENDA.

Ms. Andrade stated no public participation forms were submitted.

4. PRESENTATION/DISCUSSION.

A. **INFORMATION/DISCUSSION** regarding the **ADOPTION** of the “**2023 AMENDMENTS to the DOUGLAS ZONING CODE** and chapter 2.32” to amend certain provisions to the update of rules and regulations to zoning within the City of Douglas and amending certain provisions of Articles 1, 2, 3, 4, 5, 10, 11, 12, 13, and 14 of Title 17, of the Douglas Zoning Code, and amending chapter 2.32 of the Douglas Municipal Code relating to the Planning and Zoning Commission.

Mr. Osborne provided background on the proposed amendments.

Council Member Lindemann asked on the minimum for a parcel split.

Mr. Osborne answered the minimum size for each zoning district is 6,000 square ft. for a single family residential.

Mr. Osborne continued with presentation.

Mayor Huish asked if section 513.4 address the concerns that Councilmember Grijalva brought up as far as emergency covering, windows or quick replacement of windows due to vandalism.

Mr. Osborne answered yes, retroactive emergency permitting has been provided.

Council Member Grijalva commented when repairs are needed it is desensitizing business owners from coming downtown and building and rather build on 5th Street or around the other places where repairs can be done right away. Council Member Grijalva also asked if a window breaks, people no longer have to come to City Hall to get a permit.

Mr. Osborne answered yes.