

**NOTICE OF PUBLIC MEETING  
OF THE  
CITY OF DOUGLAS  
FINANCE COMMITTEE**

Pursuant to A.R.S. Sec. §38-431 .02, notice is hereby given to the members of the general public that the **City of Douglas Finance Committee will hold a meeting at 5:30 p.m., on Wednesday February 17, 2020, at City Hall - Council Chamber, 425 Tenth Street, Douglas, AZ 85607.**

**MEETING NOTE: Due to the impacts of the COVID-19 pandemic, which have prompted declarations of a public health emergency at local, state, and federal levels, this meeting will be conducted using measures to protect public health. This meeting will be held remotely through technological means, as permitted under Arizona law. Specifically, a live stream of the meeting will be broadcast so that members of the public may view and listen to the meeting online at this location: <https://www.youtube.com/channel/UCvi0d8LEvZONXw98165jamA>**

Members of the City of Douglas Finance Committee will attend either in person or by telephone. PLEASE BE AWARE THAT THESE MEASURES ARE IN PLACE TO LIMIT THE NEED FOR MEMBERS OF THE PUBLIC TO PARTICIPATE IN LARGE PUBLIC GATHERINGS, WHILE ENSURING THAT THE DISCUSSIONS, DELIBERATIONS AND ACTIONS OF THE FINANCE COMMITTEE ARE TRANSPARENT AND CONDUCTED OPENLY.

The City of Douglas Finance Committee, may propose or take action on all items listed on this agenda. If you require an accommodation or materials in accessible format or require a foreign language interpreter or materials in a language other than English for this event, call the Office of the Management Services Department at 520-417-7327 and 520-417-7328.

**AGENDA**

A copy of the agenda for this meeting will be available at the office of the City Clerk or the Management Services Department at 425 Tenth Street, Douglas, Arizona at least twenty-four hours in advance of the meeting.

**CALL TO THE PUBLIC**

MEMBERS OF THE PUBLIC can submit their questions or comments for the Call to the Public section by email to [mari.daniel@douglasaz.gov](mailto:mari.daniel@douglasaz.gov) by Tuesday, February 16, 2021, by 5:00 p.m. in order to be read during the meeting.

If a Call to the Public request or form has been sent to Mari Daniel, please call to (520) 417-7405 at 5:30 p.m. and wait to be called upon.

Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

**PUBLIC NOTICE**

Live Stream and Audio/Video recording may be in progress during all public portions of Council meetings held in these Chambers. If you are in Council Chambers during the Council meeting you are consenting to be recorded and live-streamed.

**Dated this 12<sup>th</sup> day of February, 2021.**

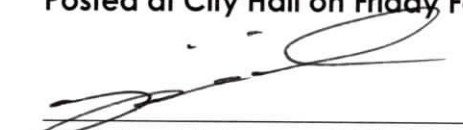
**AGENDA**

**FINANCE COMMITTEE MEETING  
CITY HALL, COUNCIL CHAMBER  
425 10<sup>TH</sup> STREET, DOUGLAS, AZ 85607**

**FEBRUARY 17, 2021, AT 5:30 P.M.**

- 1. CALL TO ORDER/ROLL CALL**
- 2. PERSONS WISHING TO ADDRESS THE COMMITTEE IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA**
- 3. APPROVAL OF MINUTES FOR JUNE 18, 2020, AND SEPTEMBER 1, 2020**
- 4. PRESENTATION/DISCUSSION OF 2ND QUARTER FINANCIAL UPDATE FOR FY YEAR 2020-2021.**
- 5. ADJOURNMENT**

**Posted at City Hall on Friday February 12, 2021 @ 5:00 p.m. by:**

  
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**Mari Daniel, Account Clerk III**

Members of the City of Douglas Finance Committee will attend either in person or by telephone.

PURSUANT TO THE AMERICANS WITH DISABILITIES ACT (ADA), THE CITY OF DOUGLAS DOES NOT, BY REASON OF A DISABILITY, EXCLUDE FROM PARTICIPATION IN OR DENY BENEFITS OF SERVICES, PROGRAMS OR ACTIVITIES OR DISCRIMINATE AGAINST ANY QUALIFIED PERSON WITH A DISABILITY. INQUIRIES REGARDING COMPLIANCE WITH ADA PROVISION, ACCESSIBILITY OR ACCOMMODATION CAN BE DIRECTED TO MIGUEL GUTIERREZ WITHIN 72 HOURS AT TELEPHONE NO. (520) 417-7311, PHONE/TDD/TTY NO. (520) 364-1582, FAX (520) 417-7174, 425 TENTH STREET, DOUGLAS, ARIZONA 85607.

**Minutes**

**AGENDA  
FINANCE COMMITTEE MEETING  
CITY OF DOUGLAS  
COUNCIL CHAMBERS  
425 TENTH STREET  
DOUGLAS, AZ 85607**

The City of Douglas Finance Committee met on Thursday, June 18, 2020, at 5:30 p.m. in the Council Chamber of City Hall, 425 Tenth Street. The Chair Margaret Morales called the meeting to order at 5:32 p.m.

**1. CALL TO ORDER/ROLL CALL @5:32 p.m.**

CHAIRPERSON, MARGARET MORALES	X
MEMBER, MICHAEL GUTIERREZ	X
MEMBER, ANEL LOPEZ	X
MEMBER, ADAM BRAKE	X
LIAISON, JOSE GRIJALVA	X
INTERM CITY MANAGER, JERNE WATSON	X
FINANCE DIRECTOR, LUIS PEDROZA	X
FINANCE MANAGER, MONICA FLORES	X
CITY ATTORENY, JUAN PABLO FLORES	X
ACCOUNT CLERK III, MARI DANIEL	X

**2. PERSONS WISHING TO ADDRESS THE COMMITTEE IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA**

Ms. Daniel stated no members of the public addressed the committee.

**3. PRESENTATION/DISCUSSION/RECOMMENDATION BY WAY OF POSSIBLE ACTION OR DIRECTION ON FISCAL YEAR 2020-2021 OPERATING BUDGET FOR THE CITY OF DOUGLAS.**

Finance Director Luis Pedroza presented the recommendations for all departments in budgeting the new 2020-2021 Fiscal Year.

Mr. Pedroza presented on the enclosed PowerPoint presentation. <Z:\My Documents 2015\FINANCE\City Manager Tentative Budget 61820 Finance Committee.pptx>

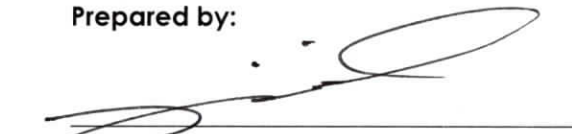
There was discussion amongst the members.

Members recommended to Mayor & Council for the City of Douglas 2020-2021 Operating Budget as presented. Motion passed unanimously.

**4. ADJOURNMENT**

Motion by Michael Gutierrez, second by Anel Lopez to adjourn the meeting at 6:36 p.m.

**Prepared by:**

  
**Mari Daniel, Account Clerk III**

**Minutes**

**AGENDA  
FINANCE COMMITTEE MEETING  
CITY OF DOUGLAS  
COUNCIL CHAMBERS  
425 TENTH STREET  
DOUGLAS, AZ 85607**

The City of Douglas Finance Committee met on Tuesday, **September 1, 2020**, at 5:30 p.m. in the Council Chamber of City Hall, 425 Tenth Street. The Chair Jose Grijalva called the meeting to order at 5:32 p.m.

**1. CALL TO ORDER/ROLL CALL @5:32pm**

<b>CHAIRPERSON, JOSE GRIJALVA</b>	<b>X</b>
<b>MEMBER, MICHAEL GUTIERREZ</b>	<b>X</b>
<b>MEMBER, ANEL LOPEZ</b>	<b>X</b>
<b>MEMBER, ADAM BRAKE</b>	<b>X</b>
<b>MEMBER, PETE CORDOVA</b>	<b>X</b>
<b>LIAISON, MICHAEL BALDENEGRO</b>	<b>X</b>
<b>INTERM CITY MANAGER, DAWN PRINCE</b>	<b>X</b>
<b>CITY TREASURER, LUIS PEDROZA</b>	<b>X</b>
<b>FINANCE MANAGER, MONICA FLORES</b>	<b>X</b>
<b>CITY ATTORENY, JUAN PABLO FLORES</b>	<b>X</b>
<b>ACCOUNT CLERK III, MARI DANIEL</b>	<b>X</b>

**2. PERSONS WISHING TO ADDRESS THE COMMITTEE IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA**

Ms. Daniel stated no members of the public addressed the committee.

**3. APPROVAL OF MINUTES FOR DECEMBER 4, 2019**

Motion by Michael Gutierrez, second by Anel Lopez to approve meeting minutes for December 4, 2019. Motion passed unanimously.

**4. APPROVAL OF MINUTES FOR FEBRUARY 27, 2020**

Motion by Michael Gutierrez, second by Anel Lopez to approve the meeting minutes for February 27, 2020. Motion passed unanimously.

**5. PRESENTATION/DISCUSSION OF END OF FISCAL YEAR 2019-2020 FINANCIAL UPDATE**

Finance Manager, Monica Garnica presented the Financial Update FY Year 2019-2020.

Ms. Garnica presented the enclosed PowerPoint presentation: Z:\My Documents 2015\FINANCE\Financial Status Report 4th Qtr Jul Thru Jun 2020 082820 Luis Edits.pptx

**6. ADJOURNMENT**

Motion by Michael Gutierrez, second by Anel Lopez to adjourn the meeting at 6:06 p.m.

  
Prepared by: Mari Daniel, Account Clerk III