

MEETING MINUTES

Board of Directors Meeting Douglas Public Facility Municipal Property Corporation

Tuesday, May 15, 2018, at 5:30 p.m.

at

Douglas Golf Course
1372 Fairway Drive
Douglas, AZ 85607

1. Call to Order

Meeting was called to order by Kevin Alvarado, Secretary at 5:31 p.m.

2. Roll Call

Board Members present were: Kevin Alvarado, Francisco “Tachi” Durazo, Manny Robles, and Ruben Robles. City Official(s) present was Juan Pablo Flores (City Attorney). Others attending are Rhiannon Posada and Bob Summers. Ken Nelson, and Bosco Selchow were as noted absent and excused.

3. Persons wishing to address the committee in writing or verbally on any item not on the agenda.

NONE

4. Approval of Minutes for Douglas Public Facility Municipal Property Corporation (MPC) meetings held on April 17, 2018.

A motion was made by Ruben Robles and seconded by Francisco “Tachi” Durazo to approve minutes as presented and the motion was approved unanimously.

5. Preliminary Discussion/Presentation/Direction and possible decision regarding the 2018/2019 budget for the Douglas Public Facility Municipal Property Corporation (MPC).

After the work session much progress was made, but it is still a work in progress. Francisco “Tachi” Durazo gave a play by play of the work session and how line items had been simplified. Some reductions were reapportioned to maintenance, but they have yet to meet with the City Manager (CM). However, a capital budget was presented to the CM asking for specific pieces of equipment.

7. Report/Update with a possible Discussion/Decision on any golf course related matter to include maintenance report and hall rental report.

Rhiannon reported that cleaning fees for rental events still need to be considered for an increase. The last fee events have left the premises in need of additional cleaning along with carpet cleaning. The options are limited and will likely require an in-house job, as outside services were quoted at \$1,200-staff will advise players at check-in regarding the cart path restrictions.

There was a very limited maintenance report, and the group briefly received a report that seeding will likely require some restricted cart paths to protect seeded areas. Some equipment is also in need of repairs, a few tractors are no longer on the premises. The ladies’ bathroom at the course is in need of repairs and maintenance. Tachi noted that Robert Forrest needs to attend meetings to provide updates and field questions especially about back 9 watering. An issue with the ADOC crew was reported and how that has affected the work force and the service disruption.

8. Discussion/Information with possible action regarding fees to be charged by Manny Ortiz’ for the kitchen/facility use and related charges.

There was a very limited discussion on the fee arrangement with item to be reviewed at future meeting(s).

9. Discussion and direction/consensus for items to be discussed at future meetings.

Summer Hours, Budget for 2018-2019 operations, Hall rental fees and regulations, the ADOC crew/staff incident and the financial arrangement with Manny Ortiz.

10. Adjournment.

A motion was made by Manny Robles and seconded by Paula Shelton to adjourn the meeting at 6:07 and the motion was approved unanimously.

Posted May 14, 2018 at 3:30 p.m. by:

Brenda I. Arenas, Administrative Assistant II